

1. **A. CALL TO ORDER** – Mayor Bublak called the meeting to order at 5:03 p.m.  
PRESENT: Councilmembers Becky Arellano, Andrew Nosrati, Nicole Larson (*arrived at 5:17 p.m.*), Gil Esquer, and Mayor Amy Bublak.  
ABSENT: None

**B. SALUTE TO THE FLAG**

Mayor Bublak announced that Sky Woodruff is seated as the City Attorney and that Councilmember Larson would be arriving shortly.

2. **PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS & PRESENTATIONS:**

A. Appointments: Planning Commission

Mayor Bublak recommended that Elvis Dias be reappointed to fill a vacancy on the Planning Commission.

**Action:** Motion by Councilmember Esquer, seconded by Councilmember Arellano, Reappointing Elvis Dias to fill a vacancy on the Planning Commission for a term set to expire on December 31, 2022. Motion carried 4/0 by the following vote:

| Councilmember Arellano | Councilmember Nosrati | Councilmember Larson | Councilmember Esquer | Mayor Bublak |
|------------------------|-----------------------|----------------------|----------------------|--------------|
| Yes                    | Yes                   | Absent               | Yes                  | Yes          |

B. Appointments: Parks, Arts and Recreation Commission

Mayor Bublak recommended that John Snoke be appointed to fill an unexpired vacancy on the Parks, Arts and Recreation Commission and announced that the application period is still open to fill the remaining vacancies.

**Action:** Motion by Councilmember Nosrati, seconded by Councilmember Arellano, Appointing John Snoke to fill to an unexpired vacancy on the Parks, Arts and Recreation Commission for a term set to expire on December 31, 2019. Motion carried 4/0 by the following vote:

| Councilmember Arellano | Councilmember Nosrati | Councilmember Larson | Councilmember Esquer | Mayor Bublak |
|------------------------|-----------------------|----------------------|----------------------|--------------|
| Yes                    | Yes                   | Absent               | Yes                  | Yes          |

C. Appointments: North Valley Regional Recycled Water Program Joint Powers Policy Committee

Mayor Bublak recommended that Councilmember Arellano be appointed to serve as the City's representative on the North Valley Regional Recycled Water Program Joint Powers Policy Committee.

**Action:** Motion by Councilmember Esquer, seconded by Councilmember Nosrati, Appointing Councilmember Arellano to serve as the City’s representative on the North Valley Regional Recycled Water Program Joint Powers Policy Committee. Motion carried 4/0 by the following vote:

|                        |                       |                      |                      |              |
|------------------------|-----------------------|----------------------|----------------------|--------------|
| Councilmember Arellano | Councilmember Nosrati | Councilmember Larson | Councilmember Esquer | Mayor Bublak |
| Yes                    | Yes                   | Absent               | Yes                  | Yes          |

D. Appointments: City of Turlock Economic Development Work Group

Mayor Bublak recommended that David Fransen and Chris Nichols be appointed to serve as members from the community on the City of Turlock Economic Development Work Group.

**Action:** Motion by Councilmember Nosrati, seconded by Councilmember Esquer, Appointing David Fransen and Chris Nichols to serve as members on the City of Turlock Economic Development Work Group. Motion carried 4/0 by the following vote:

|                        |                       |                      |                      |              |
|------------------------|-----------------------|----------------------|----------------------|--------------|
| Councilmember Arellano | Councilmember Nosrati | Councilmember Larson | Councilmember Esquer | Mayor Bublak |
| Yes                    | Yes                   | Absent               | Yes                  | Yes          |

3. A. **SPECIAL BRIEFINGS:** None

B. **PUBLIC PARTICIPATION:** None

The following members of the public spoke:

- Frank Johnson
- Brad Bates
- DJ Fransen
- Mary Jackson

4. A. **DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS:** None

B. **DISCLOSURE OF TOP TEN/MAXIMUM CONTRIBUTORS**

5. **CONSENT CALENDAR:**

*Mayor Bublak noted a Green Sheet for Consent Calendar Item 5D. Councilmember Nosrati requested Consent Calendar Item 5C be removed for separate consideration. Mayor Bublak announced that Consent calendar Item 5E would also be removed for separate consideration.*

**Action:** Motion by Councilmember Esquer, seconded by Councilmember Arellano, adopting the amended consent calendar. Motion carried 5/0 by the following vote:

|                           |                          |                         |                         |                 |
|---------------------------|--------------------------|-------------------------|-------------------------|-----------------|
| Councilmember<br>Arellano | Councilmember<br>Nosrati | Councilmember<br>Larson | Councilmember<br>Esquer | Mayor<br>Bublak |
| Yes                       | Yes                      | Yes                     | Yes                     | Yes             |

- A. **Resolution No. 2019-029:** Accepting Weekly Demands of 2/7/19 in the amount of \$960,253.13
  - B. **Motion:** Accepting Minutes from the Special Meeting of January 28, 2019; Regular Meeting of February 12, 2019
  - C. *Removed for separate consideration.*
  - D. **Resolution No. 2019-030:** Appropriating \$500 to account number 270-61-635-415.44001\_000 "Supplies General" from account number 270-61-635-415.37200\_000 "Donations General" for FY2018/19 to be used for the continuing maintenance of the Active Military Banner Program
  - E. *Removed for separate consideration.*
- 5C. **Motion:** Approving an Underground to Underground Relocation Agreement with AT&T California for City Project No. 17-22 "North Valley Regional Recycled Water Program – Turlock Component" in the estimated amount of \$61,310.79

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:** Motion by Councilmember Nosrati, seconded by Councilmember Larson, Approving an Underground to Underground Relocation Agreement with AT&T California for City Project No. 17-22 "North Valley Regional Recycled Water Program – Turlock Component" in the estimated amount of \$61,310.79. Motion carried 5/0 by the following vote:

|                           |                          |                         |                         |                 |
|---------------------------|--------------------------|-------------------------|-------------------------|-----------------|
| Councilmember<br>Arellano | Councilmember<br>Nosrati | Councilmember<br>Larson | Councilmember<br>Esquer | Mayor<br>Bublak |
| Yes                       | Yes                      | Yes                     | Yes                     | Yes             |

- 5E. **Motion:** Approving an Agreement between the City of Turlock and Townsend Public Affairs for advocacy services, for a period of twelve (12) months, with an option to extend the Agreement for two (2) additional one-year terms, in an annual amount not to exceed \$60,000, for a total not-to-exceed amount of \$180,000 over the 3-year term of the Agreement, if all renewal periods are exercised

Council and staff discussed this item including limiting the agreement to a 12 month period, the election to extend process, representation in Washington DC and Sacramento CA, and a potential request for proposals process for these types of services.

Following additional Council and staff discussion, Councilmember Arellano introduced a modified motion to approve the agreement as set forth with a request for the City Manager to return to the Council no later than October 2019 with a request for proposals to acquire this service. Councilmember Larson seconded the motion and also requested

measurables/analysis be provided (for comparison purposes) prior to issuance of the request for proposals.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:** Motion by Councilmember Arellano, seconded by Councilmember Larson, Approving an Agreement between the City of Turlock and Townsend Public Affairs for advocacy services, for a period of twelve (12) months, with an option to extend the Agreement for two (2) additional one-year terms, in an annual amount not to exceed \$60,000, for a total not-to-exceed amount of \$180,000 over the 3-year term of the Agreement, if all renewal periods are exercised, with a request for the City Manager to return to the Council with a Request for Proposals for lobbyist services in October 2019 to include measurables. Motion carried 5/0 by the following vote:

| Councilmember Arellano | Councilmember Nosrati | Councilmember Larson | Councilmember Esquer | Mayor Bublak |
|------------------------|-----------------------|----------------------|----------------------|--------------|
| Yes                    | Yes                   | Yes                  | Yes                  | Yes          |

**6. PUBLIC HEARING:** None

**7. SCHEDULED MATTERS:**

- A. Interim Development Services Director Nathan Bray presented the staff report on the request to adopt revised City of Turlock Standard Specifications and Drawings for trench repairs in accordance with Turlock Municipal Code Section 7-2-201 "Construction Standards"

Council and staff discussed this item including responsibility of repairs, City conducted trenching process/standards, street moratorium (on recently paved streets), longitudinal and perpendicular trenches, County paving requirements, and concerns with bell hole repairs/patches.

Mayor Bublak opened public participation.

The following members of the public spoke:

Terri Shaver  
Milt Trieweller  
DJ Fransen

Mayor Bublak closed public participation.

Council and staff further discussed this item including coordination with utility companies before a project begins, responsibility to residents to ensure proper road repairs, potential impacts of too stringent standards, and paving machine vs. hand paving methods.

Councilmember Esquer introduced a modified motion to accept the proposal with an amended 10' instead of 6'. Councilmember Larson seconded the motion. Interim

Development Services Director Nathan Bray requested clarification regarding the modified motion to determine if it applied to bell holes as well. Council confirmed the modified motion also includes bell holes.

City Clerk Jennifer Land requested Interim Development Services Director Bray provide modified language for the Resolution pursuant to the direction by Council.

**Action:**            **Resolution No. 2019-031:** Adopting revised City of Turlock Standard Specifications and Drawings for trench repairs in accordance with Turlock Municipal Code Section 7-2-201 “Construction Standards” with an amendment to modify the width of perpendicular trenches as a minimum of 10’ and the size of bell holes of 10’ by the affected lane width as introduced by Councilmember Esquer, seconded by Councilmember Larson, and carried 5/0 by the following vote:

|                           |                          |                         |                         |                 |
|---------------------------|--------------------------|-------------------------|-------------------------|-----------------|
| Councilmember<br>Arellano | Councilmember<br>Nosrati | Councilmember<br>Larson | Councilmember<br>Esquer | Mayor<br>Bublak |
| Yes                       | Yes                      | Yes                     | Yes                     | Yes             |

**8. BUDGET WORKSHOP:**

A. The intent of this item is to provide the City Council with information regarding the FY 2017/2018 Budget Performance Review, the FY 2018/2019 Mid-Year Budget Review, and Departmental Budget Amendment Requests.

The City Council will receive reports and/or presentations regarding the following:

- FY 2017/2018 Budget Performance Review – Unaudited All Funds
- FY 2018/2019 Mid-Year Budget Review – General Fund and Non-General Funds
- Departmental Budget Amendment Requests

Administrative Services Director Kellie Jacobs-Hunter presented the Council with information regarding the FY 2017/2018 Budget Performance Review (unaudited) including types of funds, General Fund revenue summary, General Fund summary of revenue and expenditures by department, sales tax revenue, General Fund Reserves, and a summary of fund balances.

Council and staff discussed this information including the increase in property tax, frequency of sales tax reports and collections, and how sales tax projections affect the budget process.

Mayor Bublak opened public participation.

The following members of the public spoke:

DJ Fransen

*Mayor Bublak recessed the Special City Council Meeting at 7:06 p.m.*  
*Mayor Bublak reconvened the Special City Council Meeting at 7:14 p.m.*

Council and staff further discussed information regarding the FY 2017/2018 Budget Performance Review including Fund 216 Streets - Local Transportation, Fund 502 Engineering deficit, concerns with using reserves to offset expenses, and challenges of a two-year budget process.

Administrative Services Director Kellie Jacobs-Hunter presented the Council with information regarding the FY 2018/2019 Mid-Year Budget Review including General Fund summary of revenue and expenditures by department, budget amendments as of February 12, 2019 which occurred during the FY 2017/2018 and FY 2018/2019 periods, General Fund revenue summary, and General Fund Reserves.

Council and staff discussed this information including revenue received, sales tax during the holiday season, collection of taxes from online sales, and sales tax projections.

The following members of the public spoke:

- DJ Fransen
- Local 2434 Firefighters Union President Paul Arai
- Troy Mungren

Council and staff further discussed information regarding the FY 2018/2019 Mid-Year Budget Review including General Fund Reserve minimums, benefits of a financial audit, an ideal/benchmark reserve amount, CalPERS increases, occurrence of the next audit, and Fund 502 Engineering.

- B. Administrative Services Director Kellie Jacobs-Hunter presented the staff report on the request to amend the City of Turlock Fiscal Year 2018/2019 General Fund Budget, reducing revenue account number 110-00-000.30020\_001 "Sales Tax Current" by \$961,903 and increase revenue account numbers 110-00-000.30010\_007 "Property Taxes In Lieu – VLF" by \$336,000, 110-00-000.30010\_001 "Property Taxes Current Secured" by \$331,100, and 110-00-000.30045 "RPTTF Distributions" by \$330,000

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:**        **Resolution No. 2019-032:** Amending the City of Turlock Fiscal Year 2018/2019 General Fund Budget, reducing revenue account number 110-00-000.30020\_001 "Sales Tax Current" by \$961,903 and increasing revenue account numbers 110-00-000.30010\_007 "Property Taxes In Lieu – VLF" by \$336,000, 110-00-000.30010\_001 "Property Taxes Current Secured" by \$331,100, and 110-00-000.30045 "RPTTF Distributions" by \$330,000 as introduced by Councilmember Nosrati, seconded by Councilmember Larson, and carried 5/0 by the following vote:

| Councilmember Arellano | Councilmember Nosrati | Councilmember Larson | Councilmember Esquer | Mayor Bublak |
|------------------------|-----------------------|----------------------|----------------------|--------------|
| Yes                    | Yes                   | Yes                  | Yes                  | Yes          |

**9. STAFF UPDATES:**

Staff updates are provided for informational purposes only and no action or discussion may be undertaken, except that Council may request the matter be placed on a future agenda.

1. Administrative Services – No update provided.
2. Development Services Department – No update provided.
3. Fire Department
  - a. Public Safety Briefing  
A written staff update was included in the agenda packet.
4. Municipal Services Department – No update provided.
5. Parks, Recreation and Public Facilities – No update provided.
6. Police Department
  - a. Public Safety Briefing  
A written staff update was included in the agenda packet.

**10. CITY MANAGER COMMENTS**

City Manager Comments are provided for informational purposes only and no action or discussion may be undertaken, except that Council may request the matter be placed on a future agenda.

City Manager Robert C. Lawton provided an overview of the types of information and tools that will be provided to the City Council at upcoming meetings including the Program Catalog (functions of each department), technical amendments to the FY 2018/19 budget, proposals of financial policies, resource reduction strategies, and creating an audit committee.

**11. COUNCIL ITEMS FOR FUTURE CONSIDERATION**

Councilmember Esquer spoke regarding the cannabis ad hoc committee and agendizing this matter for City Council consideration and direction.

Councilmember Esquer spoke regarding exploration of a multi-level parking structure.

Councilmember Esquer spoke regarding exploration of possible uses of the Armory.

Councilmember Larson also spoke regarding cannabis and requested staff to contact the Cities of Ceres and Riverbank to seek additional information as outlined in the cannabis ad hoc report.

Councilmember Nosrati also spoke regarding cannabis, noting a deadline needs to be established when this information/data is brought forward.

Mayor Bublak and City Manager Lawton spoke regarding the transition of the City Attorney, the ability to move forward with this matter (cannabis) once someone is hired, and noted in the meantime the City Manager can make initial contacts with the other cities.

Councilmember Nosrati acknowledged Mayor Bublak's State of the City and how that speaks to the Council's desire to follow through on campaign promises and noted he would like to form citizen-staff committees related to the water project and budget. City Manager Lawton stated he would be

reviewing the work of a similar budget committee (2005) to assess solutions identified as part of that process and suggested the Council hold on committing to decisions regarding the water project until bids are received so they are better informed of costs.

Councilmember Nosrati spoke regarding having previously expressed interest in drafting a proposal/resolution to address Veterans homelessness in the City of Turlock. City Manager Lawton noted he would coordinate with Executive Assistant to the City Manager/Housing Maryn Pitt regarding this matter.

## **12. COUNCIL COMMENTS**

Councilmember Nosrati provided an update regarding efforts of the Housing Workgroup related to homelessness issues and inquired about methods of community outreach/participation for all of the workgroups.

Councilmember Arellano spoke regarding developing a 30-day departmental budget review process to include a savings component. City Manager Lawton noted the notion of a periodic report (at the department level) is ideal and stated the City is meeting their current financial obligations.

Councilmember Arellano spoke regarding her recent trip to Dallas and discussions she had regarding their homelessness issues.

Councilmember Larson expressed thanks to the directors for allowing her to tour their work places and learn about their operations.

Councilmember Esquer expressed thanks and appreciation to staff for their efforts and patience and also expressed thanks to members of the public for their attendance at meetings and caring about what goes on Turlock.

Mayor Bublak spoke regarding the importance of advising employees, Council, and the community about financial issues, addressing employee pension and healthcare issues, and focusing on economic development. Mayor Bublak and City Manager Lawton also spoke regarding a potential revenue workshop.

## **13. CLOSED SESSION:**

*Sky Woodruff from the Interim City Attorney's Office introduced the Closed Session Items and noted he would not be participating in the Closed Session Items.*

- A. *Public Employee Appointment*, Cal. Gov't Code §54957(b)(1)  
*"Subject to paragraph (2), this chapter shall not be construed to prevent the legislative body of a local agency from holding closed sessions during a regular or special meeting to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session."*

Title: City Attorney



- B. Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a)  
*"Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation."*  
Agency Negotiator: Mayor Amy Bublak  
Unrepresented Employee: City Attorney

**14. REPORTS FROM CLOSED SESSION:** None

**15. ADJOURNMENT**

Motion by Councilmember Esquer, seconded by Councilmember Larson, to adjourn the open session of the special meeting at 9:17 p.m. Motion carried unanimously.

Motion by Councilmember Esquer, seconded by Councilmember Nosrati, to adjourn the closed session of the special meeting at 10:59 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

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Jennifer Land  
City Clerk