

1. **A. CALL TO ORDER** – Mayor Soiseth called the meeting to order at 5:01p.m.  
PRESENT: Councilmembers Amy Bublak, Bill DeHart, Matthew Jacob, Steven Nascimento,  
and Mayor Gary Soiseth.  
ABSENT: None

2. **PUBLIC PARTICIPATION:** Mayor Soiseth opened public participation.

3. **DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS:** None

4. **BUDGET WORKSHOP:**

Council will review and discuss budgetary information as it relates to the adopted Fiscal Year 2015/16 and Fiscal Year 2016/17 Budget. The Non-General Funds will be reviewed along with Departmental Augmentation Requests for the Non-General Funds for Fiscal Year 2016/17, and any other matter that may fall within the City's budgetary scope.

City Manager Gary Hampton spoke about the principles used in developing the General Fund and Non-General Fund budgets, thanked Finance staff for their efforts in preparing the budgets, and turned the discussion over to Administrative Services Director Kellie Jacobs-Hunter.

Administrative Services Director Kellie Jacobs-Hunter provided an overview of the information to be discussed throughout the workshop including review of the Non General Funds for Fiscal Year 15/16 and recommended augmentations for Fiscal Year 16/17, presented information on the various types and definitions of City funds, and highlighted requests received from Municipal Services, Police Services, and Parks, Recreation, and Public Facilities.

Council Nascimento requested information about augmentation funding for Fund 120 (Tourism). City Manager Hampton responded that Assistant to the City Manager for Economic Development Maryn Pitt is working on a Request for Proposals (RFP) for an enhanced economic development strategy, as well as marketing and branding. Director Jacobs-Hunter also noted estimated revenues from the new hotel would supplement this fund.

Council and staff discussion included explanation of grant funding associated with the purchase of electric hybrid vehicles, processes for carrying over unspent funds, an appropriation of the City's share of the Transportation Expenditure Plan, and future requests for implementing succession planning of job descriptions that require specialized skill.

City Manager Hampton noted the City is in the process of working to reallocate space throughout City Hall.

**Recommended Action:** None - Information and Direction Only

**5. ADJOURNMENT:**

Motion by Councilmember DeHart, seconded by Councilmember Bublak, to adjourn at 5:27 p.m.  
Motion carried unanimously.

RESPECTFULLY SUBMITTED

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Jennifer Land  
Deputy City Clerk