

City Council Special Meeting Agenda



MAY 13, 2020

4:00 p.m.

City of Turlock Yosemite Room

156 S. Broadway, Turlock, California

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC.

THE MEETING WILL BE STREAMED ON THE CITY OF TURLOCK WEBSITE AT WWW.CITYOFTURLOCK.ORG AND BROADCASTED ON SPECTRUM CHANNEL 2.

MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA THE FOLLOWING METHODS:

JOIN BY CLICKING ON THE MEETING LINK: <https://us02web.zoom.us/j/81373279674>

OR

**JOIN BY ACCESSING THE ZOOM WEBSITE: <https://zoom.us/join>
WEBINAR ID: 813-7327-9674**

OR

**JOIN BY TELEPHONE: 669-900-6833
WEBINAR ID: 813-7327-9674**

Mayor
Amy Bublak

Council Members

Nicole Larson

Andrew Nosrati

Vice Mayor

Gil Esquer

Becky Arellano

City Manager

Toby Wells, P.E.

City Clerk

Jennifer Land

City Attorney

Douglas L. White

NOTICE REGARDING NON-ENGLISH SPEAKERS: The Turlock City Council meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

EQUAL ACCESS POLICY: If you have a disability which affects your access to public facilities or services, please contact the City Clerk's Office at (209) 668-5540. The City is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the City to process and respond to your request.

NOTICE: Pursuant to California Government Code Section 54954.3, any member of the public may directly address the City Council on any item appearing on the agenda, including Consent Calendar and Public Hearing items, before or during the City Council's consideration of the item. Members of the public will be allowed three (3) minutes for comments.

AGENDA PACKETS: Prior to the City Council meeting, a complete Agenda Packet is available for review on the City's website at www.cityofturlock.org and in the City Clerk's Office at 156 S. Broadway, Suite 230, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Council after distribution of the Agenda Packet are also available for public inspection in the City Clerk's Office. Such documents may be available on the City's website subject to staff's ability to post the documents before the meeting.

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0. A. CALL TO ORDER
 - B. SALUTE TO THE FLAG
 - C. ROLL CALL
 - D. DECLARATION OF CONFLICTS

1. APPROVAL OF AGENDA AS POSTED OR AMENDED

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

2. PUBLIC PARTICIPATION – LIMITED TO ITEMS DESCRIBED IN THE NOTICE FOR THIS MEETING

MEMBERS OF THE PUBLIC WISHING TO ADDRESS THE CITY COUNCIL WILL BE GIVEN THE SAME TIME ALLOTMENT FOR COMMENTS (3 MINUTES) AS NORMALLY ALLOWED FOR MEETINGS SUBJECT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20.

Pursuant to California Government Code Section 54954.3(a), this is the time set aside for citizens to address the City Council concerning any item that has been described in the notice for this meeting, including Consent Calendar items, before or during consideration of that item. You will be allowed three (3) minutes for your comments. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Council addresses the matter.

3. BUDGET WORKSHOP

- A. The City Council will review, discuss, and provide direction regarding the Fiscal Year 2020-21 General Fund and Non-General Fund Budgets

4. ADJOURNMENT

The foregoing meeting is hereby called by Mayor Amy Bublak at the above mentioned date and time pursuant to California Government Code §54956.



AMY BUBLAK, Mayor

City Council Budget Workshop
May 13, 2020



To: Mayor and Councilmembers
From: Toby Wells, P.E., City Manager
Subject: Fiscal Year 2020-21 General Fund and Non-General Fund Budgets

Please see the attached draft documents for preparation of the budget for Fiscal Year 2020-21. Staff will make a presentation and seek Council direction in order to finalize the budget documents for consideration on May 26 and June 9.

Finance Department

Prepared by: Tina Envia, Interim Finance Director

Updated to 5/8/2020

General Fund Overview Fiscal 2020 Through April 30, 2020



	10 months ended 4/30/2020	2019-2020 Amended Budget	2019-2020 Remaining Budget	% of Budget Received/ Expended (Benchmark 83%)
Revenues	\$ 28,120,165	\$ 42,599,463	\$ 14,479,298	66%
<u>Revenues - with COVID19</u>				
<u>Adjustments</u>	\$ 28,120,165	\$ 41,174,079	\$ 13,053,914	68%
COVID19 total				
Adjustments:		\$ (1,425,384)		
Sales Tax		\$ (619,000)		
Hotel Taxes		\$ (169,155)		
Business Licenses		\$ (110,000)		
Motor Veh Fines*		\$ (29,000)		
Investment Inc		\$ (100,000)		
Penalties/Ret Ch		\$ (202,272)		
Play Program		\$ (257,257)		
Off-Track Camp		\$ (88,700)		
FEMA Covid19 Revenue		\$ 150,000		
		(Reimbursed at 75%)		
		*Non-COVID19 Adjustments		
Expenditures				
Administration (\$200,000 Covid19)	4,307,052	5,895,009	1,587,957	73%
Police	16,417,992	21,636,372	5,218,380	76%
Fire	7,702,061	10,009,771	2,307,710	77%
Development Services	580,275	1,003,839	423,564	58%
Public Works	200,072	271,665	71,593	74%
Parks	606,838	880,649	273,811	69%
Rec. (Budget reduction COVID19)	1,056,597	1,214,766	158,169	87%
Special Public Safety	597,227	1,175,592	578,365	51%
Tourism	231,496	414,508	183,012	56%
Total Expenditures	\$ 31,699,610	\$ 42,502,171	\$ 10,802,561	75%
Net Income (Loss)	\$ (3,579,445)	\$ 97,292	\$ 3,676,737	
<u>Net Income (Loss) with COVID19 Adjustments</u>		(1,328,092)		
Salaries and Benefits Only:				
Police	14,961,865	19,583,507	4,621,642	76%
Fire	7,174,666	9,178,836	2,004,170	78%
All Other General Fund (GF)	4,198,812	5,586,488	1,387,676	75%
Total Salaries and Benefits	\$ 26,335,343	\$ 34,348,831	\$ 8,013,488	77%
Salaries and Benefits % of GF	83%	81%		

Budget Workshop - May 13, 2020



Summary of Revenues and Expenses

	Actual FY 18/19	Budget FY 19/20	Budget FY 20/21	
General Fund				
Revenues	\$ 41,296,270	\$ 40,938,881	\$ 39,058,635	-5%
Expenditures	42,014,817	41,458,791	43,098,257	4%
Net Income (Loss) General Fund	\$ (718,547)	\$ (519,910)	\$ (4,039,622)	-9%
Non General Fund				
Revenues				
General Government-Non GF	20,579,299	16,751,688	17,247,688	
Police-Non GF	1,309,996	1,431,846	1,055,552	
Fire-Non GF	6,305	25,000	25,000	
Parks, Recreation & Public Facilities-Non GF	7,178,975	7,570,704	7,930,406	
Development Services-Non GF	30,191,966	36,243,178	30,517,764	
Municipal Services-Non GF	44,181,701	62,785,705	48,724,142	
Housing-Non GF	2,156,077	7,786,064	5,667,100	
Non General Fund Revenues	\$ 105,604,319	\$ 132,594,185	\$ 111,167,652	
Non General Fund				
Expenses				
General Government-Non GF	20,637,975	20,698,459	18,124,964	
Police-Non GF	1,206,593	1,676,157	1,179,905	
Fire-Non GF	22,053	25,000	25,000	
Parks, Recreation & Public Facilities-Non GF	5,526,306	7,715,439	7,602,848	
Development Services-Non GF	29,306,447	46,688,769	32,775,524	
Municipal Services-Non GF	55,023,963	112,029,012	62,128,856	
Housing-Non GF	2,427,082	9,018,393	6,881,531	
Non General Fund Expenses	\$ 114,150,419	\$ 197,851,229	\$ 128,718,628	
Net Income (Loss) Non General Fund	\$ (8,546,100)	\$ (65,257,044)	\$ (17,550,976)	

Budget Workshop - May 13, 2020



Analysis of General Fund* Reserve

Fund Balance Category	6/30/2019	Estimated FY 19/20
Non Spendable	30,353	40,000
Committed - Public Safety Fund	575,553	532,593
Committed - Tourism Fund/Arts	1,049,999	1,163,441
Assigned - Compensated Absences	2,649,881	2,709,881
Unassigned	6,435,712	5,844,803
Total General Fund* Reserve Balance	10,741,498	10,290,718

*Includes Funds 110, 111, 113, 116, and 120

Budget Workshop - May 13, 2020



General Fund Analysis of Revenues and Expenses

	Actual FY 18/19	Budget FY 19/20	Budget FY 20/21	Increase/ (Decrease) from FY 19/20 to 20/21	% of Increase/ -Decrease
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Budget 19/20 to 20/21 Analysis

REVENUES

Taxes	\$ 31,943,979	\$ 32,524,409	\$ 31,451,784	\$ (1,072,625)	-3.3%
Property Taxes	\$ 12,264,666	\$ 12,795,509	\$ 13,208,084	\$ 412,575	3.2%
Sales Tax	\$ 14,704,486	\$ 14,664,200	\$ 13,161,800	\$ (1,502,400)	-10.3%
Hotel/Motel Taxes General	\$ 1,106,520	\$ 1,164,300	\$ 1,000,000	\$ (164,300)	-14.1%
Licenses and Permits	\$ 901,761	\$ 874,000	\$ 774,230	\$ (99,770)	-11.4%
Business Licenses	\$ 756,333	\$ 730,000	\$ 630,000	\$ (100,000)	-13.7%
Fines, Forfeitures & Penalties	\$ 185,122	\$ 158,000	\$ 142,200	\$ (15,800)	-10.0%
Interest Income	\$ 652,102	\$ 300,000	\$ 212,500	\$ (87,500)	-29.2%
Intergovernmental	\$ 759,417	\$ 752,860	\$ 619,600	\$ (133,260)	-17.7%
Charges for Services	\$ 2,508,493	\$ 2,668,559	\$ 2,476,144	\$ (192,415)	-7.2%
Penalties	\$ 535,501	\$ 592,600	\$ 450,000	\$ (142,600)	-24.1%
Business License Application:	\$ 24,450	\$ 25,000	\$ 15,000	\$ (10,000)	-40.0%
Play Program	\$ 823,711	\$ 887,000	\$ 835,987	\$ (51,013)	-5.8%
Other Revenues	\$ 115,262	\$ 80,351	\$ 79,651	\$ (700)	-0.9%
Transfers In	\$ 4,230,133	\$ 3,580,702	\$ 3,302,526	\$ (278,176)	-7.8%
Total General Fund Revenues	\$ 41,296,269	\$ 40,938,881	\$ 39,058,635	\$ (1,880,246)	

EXPENSES

Salaries	21,087,570	20,836,320	20,771,217	\$ (65,103)	-0.3%
Full-Time	15,658,483	15,953,298	16,266,601	\$ 313,303	2.0%
Part-Time	1,015,533	1,145,714	1,312,405	\$ 166,691	14.6%
Sick/Vacation/Mgmt Conv	264,113	380,353	286,350	\$ (94,003)	-24.7%
Overtime	2,431,927	1,562,435	1,526,500	\$ (35,935)	-2.3%
Benefits	13,469,607	13,760,803	15,254,951	\$ 1,494,148	10.9%
CalPERS	5,542,549	6,317,657	7,426,917	\$ 1,109,260	17.6%
Medical	4,928,402	4,534,020	4,562,472	\$ 28,452	0.6%
Contractual Services	1,776,033	1,548,650	1,637,225	\$ 88,575	5.7%
Supplies and Maintenance	598,787	760,296	599,589	\$ (160,707)	-21.1%
Utilities	533,208	584,269	566,057	\$ (18,212)	-3.1%
Vehicle Expenses	722,772	609,994	647,638	\$ 37,644	6.2%
Miscellaneous Expenses	785,127	758,348	879,692	\$ 121,344	16.0%
Capital Outlay	14,344	42,187	30,137	\$ (12,050)	-28.6%
Debt Service	350,300	346,304	338,312	\$ (7,992)	-2.3%
Transfers Out	2,677,069	2,211,620	2,373,439	\$ 161,819	7.3%
Total General Fund Expenses	\$ 42,014,817	\$ 41,458,791	\$ 43,098,257	\$ 1,639,466	

Budget Workshop - May 13, 2020

Staffing Levels as of 4/15/20



	Budgeted FY 19/20	Filled	Vacant	% Vacant
General Fund, excluding public safety	35	31	4	11%
Police - General Fund	118	114	4	3%
Fire - General Fund	54	49	5	9%
Fund 501 - Information Technology	7	6	1	14%
Fund 205 - Sports Facilities	3	3	0	0%
Fund 217 - Streets	10	10	0	0%
Fund 246 - Landscape Assessment District Maint	8	8	0	0%
Fund 219 - SB 1 Road Maint & Rehab	2	2	0	0%
Fund 405 - Building and Safety Division	9	7	2	22%
Fund 426 - Transit (Fixed Route)	7	7	0	0%
Fund 502 - Engineering	17	12	5	29%
Fund 256 - Stanislaus Housing Consortium	1	1	0	0%
Fund 505 - Fleet	6	4	2	33%
Fund 255 - CDBG	2	2	0	0%
WQC	52	44	8	15%
Water	26	23	3	12%
TOTAL	357	323	34	10%

VACANT POSITIONS:

General Fund, excluding public safety	1 Executive Administrative Assistant/Deputy City Clerk 1 Administrative Services Director 1 Human Resources Tech. 1 Planner
Police - General Fund	3 Emergency Service Dispatchers 1 Community Service Officer
Fire - General Fund	1 Fire Chief 4 Firefighters
Fund 501 - Information Technology	1 Office Assistant
Fund 405 - Building and Safety Division	1 Building Inspector 1 Permit Technician
Fund 502 - Engineering	1 Development Serv. Director/City Engineer 1 Assistant Engineer 1 Engineering Technician 1 Traffic Engineering Tech. 1 Land Surveyor
Fund 505	2 Fleet Maintenance Mechanics
WQC	1 Municipal Services Director 1 Utilities Manager 1 Wastewater Plant Operator 2 Utility Maintenance Workers 1 Office Assistant 2 Account Clerks
Water	1 Municipal Services Deputy Director 2 Utility Maintenance Workers

Budget Workshop - May 13, 2020



General Fund

	Actual FY 18/19	Budget FY 19/20	Budget FY 20/21
Revenues - General Fund	\$ 41,296,270	\$ 40,938,881	\$ 39,058,635
Expenditures by Department			
City Council	116,304	83,020	89,139
City Manager	1,034,137	1,021,814	1,024,330
City Clerk	64,656	30,492	216,409
Finance	1,218,172	1,142,747	1,239,916
City Attorney	749,685	576,930	716,881
Human Resources	744,048	785,244	775,598
Payroll	280,223	300,511	323,658
General Government	1,735,636	1,754,251	1,840,544
COVID 19	-	500,000	-
Cannabis	18,137	-	-
Police - Special Operations	6,579,131	6,683,877	7,115,313
Police - Patrol	14,296,109	14,328,296	14,925,412
Animal Services	599,192	624,199	630,368
Neighborhood Services	296,405	374,245	415,437
Fire - Operations	10,934,644	9,635,526	10,088,631
Planning	718,546	1,003,839	991,891
Public Facilities	290,097	271,665	289,805
Park Maintenance	959,549	880,649	900,718
Parks/Rec Administration	429,199	386,884	445,470
Recreation - Programs & Events	30,803	48,142	35,665
Recreation - Sports	220,822	265,921	221,740
Recreation - Aquatics	119,522	139,711	139,602
Recreation - Prevention/Youth	579,800	620,828	671,730
General Fund Expenditures by Department	\$ 42,014,817	\$ 41,458,791	\$ 43,098,257
Expenditures by Classification			
Salaries and Benefits	34,557,177	34,597,123	36,026,168
Contractual Services	1,776,033	1,548,650	1,607,225
Supplies and Maintenance	598,787	760,296	599,589
Utilities	533,208	584,269	566,057
Vehicle Expenses	722,772	609,994	647,638
Miscellaneous Expenses	785,127	758,348	879,692
Capital Outlay	14,344	42,187	30,137
Debt Service	350,301	346,304	338,312
Transfers Out	2,677,069	2,211,620	2,373,439
General Fund Expenditures by Classification	\$ 42,014,817	\$ 41,458,791	\$ 43,068,257
Net Income (Loss) General Fund	\$ (718,547)	\$ (519,910)	\$ (4,039,622)

General Fund Staffing, excluding public safety

As of 4/15/20

	Budgeted	Filled	Vacant
General Fund, excluding public safety	35	31	4

11%

Budget Workshop - May 13, 2020



Public Safety - General Fund

	Actual FY 18/19	Budget FY 19/20	Budget FY 20/21
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POLICE

Expenditures - General Fund

Salaries and Benefits	18,782,535	19,583,507	20,611,379
Contractual Services	416,816	302,935	325,307
Supplies and Maintenance	195,225	171,397	148,500
Utilities	337,621	352,500	352,500
Vehicle Expenses	413,968	277,017	297,882
Miscellaneous Expenses	281,173	197,800	193,330
Debt Service	11,989	7,993	-
Transfers Out	1,035,106	743,223	742,195
Police Expenditures	\$ 21,474,432	\$ 21,636,372	\$ 22,671,093

5%

Department Staffing

As of 4/15/20

	Budgeted	Filled	Vacant
Police - General Fund	118	114	4

3%

FIRE

Expenditures - General Fund

Salaries and Benefits	10,162,345	9,178,836	9,527,829
Contractual Services	113,112	125,298	131,161
Supplies and Maintenance	130,865	128,631	151,550
Utilities	75,821	72,700	76,900
Vehicle Expenses	200,049	208,129	219,061
Miscellaneous Expenses	22,614	29,100	110,120
Transfers Out	526,244	267,077	287,447
Fire Expenditures	\$ 11,231,049	\$ 10,009,771	\$ 10,504,068

5%

Department Staffing

As of 4/15/20

	Budgeted	Filled	Vacant
Fire - General Fund	54	49	5

9%

Budget Workshop - May 13, 2020



**Non General Fund
General Government & Public Safety**

	Actual FY 18/19	Budget FY 19/20	Budget FY 20/21
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Revenues - General Government \$ 20,579,299 \$ 16,751,688 \$ 17,247,688

Expenditures - General Government

Fund 111 - General Fund Reserve	-	-	-
Fund 227 - Public Safety Tax	-	-	-
Fund 231 - Northeast Turlock CFD #2	797,246	795,900	832,200
Fund 240 - Small Equipment Replacement	3,848,965	1,986,725	901,825
Fund 241 - Asset Replacement	3,507	130,300	192,400
Fund 242 - Computer Replacement	66,043	557,201	145,480
Fund 280 - Cannabis <i>(new fund 20/21)</i>			
Fund 501 - Information Technology	1,662,970	1,611,602	1,619,739
Fund 506 - Vehicle/Equip Replacement	1,428,041	2,417,500	1,552,500
Fund 510 - Worker's Comp Insurance	1,133,224	1,104,000	1,168,680
Fund 511 - Health Care	8,393,979	7,531,873	7,310,000
Fund 512 - Self Insured Casualty & Unemployment Insurance	1,117,833	1,407,523	1,366,185
Fund 621 - Successor Agency - Non-LMI	1,757,724	2,725,505	2,600,281
Fund 705 - Northwest Triangle Mello-Roos Assessment	282,040	287,330	288,674
Fund 706 - PBID #2	146,402	143,000	147,000

General Government - Non GF Expenditures \$ 20,637,975 \$ 20,698,459 \$ 18,124,964

Net Income (Loss) - General Government Non GF \$ (58,676) \$ (3,946,771) \$ (877,276)

Department Staffing

As of 4/15/20

	Budgeted	Filled	Vacant	
Fund 501 - Information Technology	7	6	1	14%

Revenues - Police \$ 1,309,996 \$ 1,431,846 \$ 1,055,552

Expenditures - Police

Fund 116 - Special Public Safety	956,149	1,175,592	857,845
Fund 201 - Asset Forfeiture	5,000	5,000	5,000
Fund 202 - Bicycle Fund	3,601	14,212	14,866
Fund 203 - Animal Fee Forfeiture	23,963	23,875	22,750
Fund 206 - Traffic Safety	-	27,000	27,000
Fund 266 - Police Grants	57,958	321,538	127,444
Fund 267 - COPS AB3229	159,922	108,940	125,000

Police - Non GF Expenditures \$ 1,206,593 \$ 1,676,157 \$ 1,179,905

Net Income (Loss) - Police Non GF \$ 103,403 \$ (244,311) \$ (124,353)

Revenues - Fire \$ 6,305 \$ 25,000 \$ 25,000

Expenditures - Fire

Fund 265 Fire Department Grants	22,053	25,000	25,000
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Fire - Non GF Expenditures \$ 22,053 \$ 25,000 \$ 25,000

Net Income (Loss) - Fire Non GF \$ (15,748) \$ - \$ -

Budget Workshop - May 13, 2020



**Non General Fund
Parks, Recreation, & Public Facilities**

	Actual FY 18/19	Budget FY 19/20	Budget FY 20/21
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Revenues - Parks, Rec & PF's

\$	7,178,975	\$	7,570,704	\$	7,930,406
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Expenditures - Parks, Rec & PF's

Fund 113 - Parks, Arts & Recreation Commission	-	1,280	1,280
Fund 120 - Tourism	704,425	414,508	354,808
Fund 205 - Sports Facilities	802,987	838,872	906,190
Fund 217 - Streets: Gas Tax (Street Maintenance)	1,525,862	2,379,480	2,627,585
Fund 228 - Park Development	695	55,550	80,780
Fund 246 - Landscape Assessment District Maint	1,930,016	3,167,991	2,947,686
Fund 247 - Downtown Assessment	-	-	-
Fund 269 - Parks & Public Facilities Grants	4,414	193,495	20,825
Fund 270 - Recreation Grants	547,491	647,763	647,184
Fund 401 - Airport Fund	10,007	10,000	10,010
Fund 602 - Downtown Improvement Project	408	6,500	6,500

Parks, Rec & PF's-Non GF Expenditures

\$	5,526,306	\$	7,715,439	\$	7,602,848
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Net Income (Loss) - Parks, Rec, & PF Non GF

\$	1,652,669	\$	(144,735)	\$	327,558
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Department Staffing

As of 4/15/20

	Budgeted	Filled	Vacant	
Fund 205 - Sports Facilities	3	3	0	0%
Fund 217 - Streets	10	10	0	0%
Fund 246 - Landscape Assessment District Maint	8	8	0	0%

Budget Workshop - May 13, 2020



**Non General Fund
Development Services**

	Actual FY 18/19	Budget FY 19/20	Budget FY 20/21
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Revenues - Development Services

\$ 30,191,966	\$ 36,243,178	\$ 30,517,764
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Expenditures - Development Services

Fund 215 - Streets: Grant Funded Projects	2,082,381	3,700,000	7,978,000
Fund 216 - Streets: Local Transportation	583,651	873,475	832,992
Fund 218 - Measure L	5,660,777	5,264,400	3,839,000
Fund 219 - SB 1 Road Maint & Rehab	2,626,786	5,422,062	1,923,487
Fund 225 - Transportation Tax	12,892	5,050	5,010
Fund 226 - Traffic Tax	2,933	2,000	2,010
Fund 229 - Air Quality Improvement Fee	-	-	-
Fund 230 - Northwest Triangle Specific Plan Area Fr	211	346,900	401,970
Fund 245 - Development Benefit Assessment	-	100,000	-
Fund 271 - Planning Grants <i>(new fund in 20/21)</i>			209,000
Fund 301 - Capital Improvements	107,919	250,000	202,610
Fund 302 - Street Lighting	-	27,000	27,000
Fund 305 - Capital Facilities Fees	6,238,058	15,561,250	1,748,160
Fund 306 - North Turlock Master Plan Fees	50,392	-	70,440
Fund 307 - Northeast Master Plan Area Fees	778,854	526,600	720,710
Fund 308 - Turlock Regional Industrial Park	-	11,600	20,000
Fund 309 - East Tuolumne Master Plan	-	-	7,000
Fund 405 - Building and Safety Division	1,324,993	1,573,109	1,658,056
Fund 411 - Storm Drainage Construction (WQC)	436	1,507,050	1,007,080
Fund 412 - Sewer Construction (WQC)	49,678	300,200	300,280
Fund 414 - Sewer Line/Trunk Construction (WQC)	100	131,800	131,720
Fund 421 - Waterline Construction (Water)	299	300,200	300,330
Fund 425 - Transit (Dial-A-Ride)	548,972	718,024	1,378,570
Fund 426 - Transit (Fixed Route)	7,352,900	7,528,757	7,302,807
Fund 502 - Engineering	1,884,218	2,539,292	2,709,292

Development Services-Non GF Expenditures

\$ 29,306,447	\$ 46,688,769	\$ 32,775,524
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Net Income (Loss) - Development Services Non GF

\$ 885,520	\$ (10,445,591)	\$ (2,257,760)
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Department Staffing

As of 4/15/20

	Budgeted	Filled	Vacant	
Fund 219 - SB 1 Road Maint & Rehab	2	2	0	0%
Fund 405 - Building and Safety Division	9	7	2	22%
Fund 426 - Transit (Fixed Route)	7	7	0	0%
Fund 502 - Engineering	17	12	5	29%

Budget Workshop - May 13, 2020



**Non General Fund
Municipal Services**

	Actual FY 18/19	Budget FY 19/20	Budget FY 20/21
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WQC (Funds 410, 413, 416)

Revenues - WQC	\$ 26,963,039	\$ 44,187,905	\$ 24,928,117
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Expenditures - WQC

Salaries and Benefits	6,021,611	6,386,992	6,604,183
Contractual Services	4,786,905	5,494,824	3,653,260
Supplies and Maintenance	1,383,480	2,494,588	2,320,382
Utilities	1,957,202	2,281,024	2,369,762
Vehicle Expenses	296,343	373,789	317,531
Miscellaneous Expenses	202,440	189,650	270,800
Capital Outlay	22,297,567	34,315,163	7,022,500
Debt Service	2,377,124	6,495,635	7,380,132
Transfers Out	1,420,081	4,047,633	1,954,830

WQC Fund Expenditures	\$ 40,742,752	\$ 62,079,298	\$ 31,893,380
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Net Income (Loss) - WQC	\$ (13,779,713)	\$ (17,891,393)	\$ (6,965,263)
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Department Staffing

As of 4/15/20

	Budgeted	Filled	Vacant
WQC	52	44	8 15%

Water (Funds 420)

Revenues - Water	\$ 16,182,770	\$ 17,773,800	\$ 22,950,625
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Expenditures - Water

Salaries and Benefits	3,751,315	3,378,711	3,627,544
Contractual Services	1,482,179	3,658,765	4,105,091
Supplies and Maintenance	329,114	516,042	514,080
Utilities	1,191,515	1,444,123	1,526,490
Vehicle Expenses	117,935	127,315	123,909
Miscellaneous Expenses	153,700	145,850	230,450
Capital Outlay	4,650,024	36,002,605	16,388,100
Debt Service	960,141	1,942,116	1,634,688
Transfers Out	676,653	1,582,255	997,030

Water Fund Expenditures	\$ 13,312,577	\$ 48,797,782	\$ 29,147,382
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Net Income (Loss) - Water	\$ 2,870,193	\$ (31,023,982)	\$ (6,196,757)
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Department Staffing

As of 4/15/20

	Budgeted	Filled	Vacant
Water	26	23	3 12%

Other (Fund 204 & 505)

Revenues - Fund 204 & 505	\$ 1,035,892	\$ 824,000	\$ 845,400
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Expenditures - Fund 204 & 505

Fund 204 - Solid Waste Education and Management	126,875	289,387	244,054
Fund 505 - Fleet Services	841,759	862,545	844,040

Fund 204 & 505 Expenditures	\$ 968,634	\$ 1,151,932	\$ 1,088,094
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Net Income (Loss) - Other Municipal Services	\$ 67,258	\$ (327,932)	\$ (242,694)
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Department Staffing

As of 4/15/20

	Budgeted	Filled	Vacant
Fund 505	6	4	2 33%

Budget Workshop - May 13, 2020



**Non General Fund
Housing Program Services**

	Actual FY 18/19	Budget FY 19/20	Budget FY 20/21
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Revenues - Housing	\$ 2,156,077	\$ 7,786,064	\$ 5,667,100
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Expenditures - Housing

Fund 255 - CDBG	1,534,195	2,288,458	1,415,567
Fund 256 - Stanislaus Housing Consortium	718,537	4,061,475	2,690,524
Fund 257 - State HOME Funds	399	2,507,260	2,715,440
Fund 258 - Housing Stimulus Funds	28,138	15,200	-
Fund 625 - Successor Agency - LMI	145,812	146,000	60,000

Housing Expenditures	\$ 2,427,082	\$ 9,018,393	\$ 6,881,531
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Net Income (Loss) - Housing	\$ (271,006)	\$ (1,232,329)	\$ (1,214,431)
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Department Staffing

As of 4/15/20

	Budgeted	Filled	Vacant	
Fund 255 - CDBG	2	2	0	0%
Fund 256 - Stanislaus Housing Consortium	1	1	0	0%

**CITY OF TURLOCK
SUMMARY OF FUND BALANCES
FY 20-21 BUDGET**



FUND NO.	FUND NAME	Actual FUND Balance 6/30/19	FY 19/20		Projected FUND Balance 6/30/20
			Budgeted Revenues	Budgeted Expenses & Net Transfers	
110	GENERAL FUND (UNRESERVED)	\$ 4,783,698	\$ 40,938,881	\$ 41,458,791	\$ 4,263,788
111	GENERAL FUND RESERVE	\$ 4,331,040			\$ 4,331,040
113	PARKS, ARTS & RECREATION COMMISSION	\$ 1,281	\$ -	\$ 1,280	\$ 1
116	SPECIAL PUBLIC SAFETY	\$ 575,553	\$ 1,132,632	\$ 1,175,592	\$ 532,593
120	TOURISM	\$ 1,049,999	\$ 527,950	\$ 414,508	\$ 1,163,441
201	ASSET FORFEITURE	\$ 41,454	\$ 5,000	\$ 5,000	\$ 41,454
202	BICYCLE FUND	\$ 77,286	\$ 1,800	\$ 14,212	\$ 64,874
203	ANIMAL FEE FORFEITURE	\$ 12,920	\$ 26,125	\$ 23,875	\$ 15,170
204	AB 939 INTEGRATED WASTE MANAGEMENT	\$ 1,074,068	\$ 138,500	\$ 289,387	\$ 923,181
205	SPORTS FACILITIES	\$ 9,215	\$ 838,751	\$ 838,872	\$ 9,094
206	TRAFFIC SAFETY-POLCE	\$ -	\$ 40,000	\$ 27,000	\$ 13,000
215	STREETS: FEDERAL, STATE & LOCAL GRANT FUNDED F	\$ (380,912)	\$ 5,690,900	\$ 3,700,000	\$ 1,609,988
216	STREETS: LOCAL TRANSPORTATION FUNDS	\$ 23,018	\$ 778,900	\$ 873,475	\$ (71,557)
217	STREETS: GAS TAX (STREET MAINTENANCE)	\$ 359,262	\$ 2,177,466	\$ 2,379,480	\$ 157,248
218	MEASURE L	\$ 2,853,328	\$ 8,217,427	\$ 5,264,400	\$ 5,806,355
219	SB 1 ROAD MAINTENANCE & REHABILITATION ACCOUI	\$ (685,849)	\$ 4,836,173	\$ 5,422,062	\$ (1,271,738)
225	TRANSPORTATION TAX	\$ 23,676	\$ 2,000	\$ 5,050	\$ 20,626
226	TRAFFIC TAX	\$ 7,293	\$ 2,000	\$ 2,000	\$ 7,293
227	PUBLIC SAFETY TAX	\$ 37,806	\$ -	\$ -	\$ 37,806
228	PARK DEVELOPMENT TAX	\$ 4,053,277	\$ 40,820	\$ 55,550	\$ 4,038,547
229	AIR QUALITY IMPROVEMENT	\$ 193,980	\$ 1,200	\$ -	\$ 195,180
230	NORTHWEST TRIANGLE SPECIFIC PLAN AREA FEE	\$ 394,686	\$ 13,100	\$ 346,900	\$ 60,886
231	CFD #2 SERVICES MITIGATION (MELLO ROOS)	\$ 75,551	\$ 795,900	\$ 795,900	\$ 75,551
240	SMALL EQUIPMENT REPLACEMENT	\$ 2,283,720	\$ 710,555	\$ 1,986,725	\$ 1,007,550
241	ASSET REPLACEMENT	\$ 990,138	\$ 25,000	\$ 130,300	\$ 884,838
242	COMPUTER REPLACEMENT FUND	\$ 1,174,296	\$ 156,482	\$ 557,201	\$ 773,577
245	DEVELOPMENT BENEFIT ASSESSMENT	\$ 653,180	\$ 4,000	\$ 100,000	\$ 557,180
246	LANDSCAPE ASSESSMENT	\$ 15,645,066	\$ 3,198,694	\$ 3,167,991	\$ 15,675,769
247	DOWNTOWN ASSESSMENT	\$ 55,081	\$ -	\$ -	\$ 55,081
255	HOUSING PROGRAM SERVICES	\$ (80,267)	\$ 2,398,869	\$ 2,288,458	\$ 30,144
256	STANISLAUS HOUSING CONSORTIA	\$ 344,265	\$ 4,061,435	\$ 4,061,475	\$ 344,225
257	HOME PROGRAM (STATE)	\$ 2,555,333	\$ 1,243,260	\$ 2,507,260	\$ 1,291,333
258	HOUSING STIMULUS FUNDS	\$ 41,051	\$ 11,000	\$ 15,200	\$ 36,851
265	FIRE SERVICES GRANTS	\$ (14,876)	\$ 25,000	\$ 25,000	\$ (14,876)
266	POLICE GRANTS	\$ 197,613	\$ 126,289	\$ 321,538	\$ 2,364
267	COPS AB3229 SLESF (COPS) GRANT	\$ 177,120	\$ 100,000	\$ 108,940	\$ 168,180
269	PARKS & PUBLIC FACILITIES GRANTS	\$ 32,563	\$ 161,850	\$ 193,495	\$ 918
270	RECREATION DIVISION GRANTS AND DONATIONS	\$ 62,429	\$ 615,173	\$ 647,763	\$ 29,839

**CITY OF TURLOCK
SUMMARY OF FUND BALANCES
FY 20-21 BUDGET**



FUND NO.	FUND NAME	Actual FUND Balance 6/30/19	FY 19/20		Projected FUND Balance 6/30/20
			Budgeted Revenues	Budgeted Expenses & Net Transfers	
301	CAPITAL IMPROVEMENT	\$ 547,978	\$ 169,200	\$ 250,000	\$ 467,178
302	STREET LIGHTING	\$ 139,654	\$ 5,900	\$ 27,000	\$ 118,554
305	CAPITAL FACILITY FEES	\$ 12,465,344	\$ 3,792,800	\$ 15,561,250	\$ 696,894
306	NORTH TURLOCK MASTER PLAN FEES	\$ 2,183,656	\$ 17,500	\$ -	\$ 2,201,156
307	NORTHEAST MASTER PLAN AREA FEES	\$ 3,501,202	\$ 76,000	\$ 526,600	\$ 3,050,602
308	TURLOCK REGIONAL INDUSTRIAL PARK	\$ 423,775	\$ 41,500	\$ 11,600	\$ 453,675
309	EAST TUOLUMNE MASTER PLAN	\$ (163,000)			\$ (163,000)
401	AIRPORT FUND	\$ 37,873	\$ 10,000	\$ 10,000	\$ 37,873
405	BUILDING AND SAFETY DIVISION	\$ 500,654.95	\$ 1,570,500	\$ 1,573,109	\$ 498,046
410	WATER QUALITY CONTROL	\$ 28,975,526	\$ 21,655,905	\$ 36,332,024	\$ 14,299,407
411	STORM DRAINAGE CONSTRUCTION	\$ 2,561,800	\$ 151,500	\$ 1,507,050	\$ 1,206,250
412	SEWER CONSTRUCTION	\$ 1,424,964	\$ 18,000	\$ 300,200	\$ 1,142,764
413	WQC - CAPITAL EXPANSION RESERVE	\$ 5,220,955	\$ 360,000	\$ 4,616,274	\$ 964,681
414	SEWER LINE/TRUNK CONSTRUCTION	\$ 729,115	\$ 180,500	\$ 131,800	\$ 777,815
416	RECYCLED WATER SALES	\$ (11,295,250)	\$ 22,172,000	\$ 21,131,000	\$ (10,254,250)
420	WATER ENTERPRISE	\$ 42,163,754	\$ 17,773,800	\$ 48,797,782	\$ 11,139,772
421	WATER LINE CONSTRUCTION	\$ 1,719,906	\$ 43,000	\$ 300,200	\$ 1,462,706
425	TRANSIT - DIAL-A-RIDE	\$ 166,707	\$ 711,829	\$ 718,024	\$ 160,512
426	TRANSIT - FIXED ROUTE	\$ 515,860	\$ 7,394,658	\$ 7,528,757	\$ 381,761
501	INFORMATION TECHNOLOGY	\$ 85,831	\$ 1,609,578	\$ 1,611,602	\$ 83,807
502	ENGINEERING	\$ (3,061,460)	\$ 2,524,591	\$ 2,539,292	\$ (3,076,161)
505	FLEET SERVICES	\$ 1,046,972	\$ 685,500	\$ 862,545	\$ 869,927
506	VEHICLE/EQUIPMENT REPLACEMENT	\$ 4,097,072	\$ 751,995	\$ 2,417,500	\$ 2,431,567
510	WORKERS COMPENSATION	\$ 1,229,792	\$ 1,130,606	\$ 1,104,000	\$ 1,256,398
511	HEALTH CARE	\$ 1,093,749	\$ 7,660,306	\$ 7,531,873	\$ 1,222,182
512	CASUALTY & UNEMPLOYMENT INSURANCE	\$ 1,609,833	\$ 1,215,179	\$ 1,407,523	\$ 1,417,489
601	REDEVELOPMENT	\$ -			\$ -
602	DOWNTOWN IMPROVEMENT PROJECT	\$ 241,110	\$ -	\$ 6,500	\$ 234,610
621	SUCCESSOR AGENCY NON LMI	\$ 2,426,533	\$ 2,259,406	\$ 2,725,505	\$ 1,960,434
625	SUCCESSOR AGENCY - LMI	\$ 45,518	\$ 71,500	\$ 146,000	\$ (28,982)
705	NORTHWEST TRIANGLE MELLO-ROOS ASSESSMENT	\$ 322,909	\$ 287,350	\$ 287,330	\$ 322,929
706	PBID	\$ 34,920	\$ 149,331	\$ 143,000	\$ 41,251
TOTALS		\$ 144,021,593	\$ 173,533,066	\$ 239,310,020	\$ 78,244,639

FULL-TIME PERSONNEL SUMMARY



Department Position	Vacant as of 4/15/20	Budget 18-19	Budget 19-20	Budget 20-21	*
City Manager (Department 102)					
City Manager		1	1	1	
Assistant to City Manager-Economic Development		1	1	1	
City Clerk		1	1	1	
Executive Administrative Assistant/Deputy City Clerk	vacant	1	1	1	
Office Assistant I		1	1	1	
<i>Total 102, City Manager Personnel</i>		5	5	5	
Finance (Department 106)					
Administrative Services Director	vacant	1	1	0.50	
Accountant, Sr.		2	2	2	
Accountant II		1	1	1	
Accountant I		1	1	1	
Purchasing Coordinator		1	1	1	
Accounts Payable Clerk		1	1	1	
<i>Total 106, Finance Personnel</i>		7	7	6.5	
City Attorney (Department 108)					
City Attorney		1	0	0	
Legal Assistant		1	0	0	
<i>Total 108, City Attorney Personnel</i>		2	0	0	
Human Resources (Department 109)					
Human Resources Manager		1	1	1	
Human Resources Analyst, Sr.		1	1	1	
Human Resources Technician	vacant	1	1	1	
<i>Total 109, Human Resources Personnel</i>		3	3	3	
Payroll (Department 110)					
Admin Analyst		1	1	1	
Payroll Coordinator		1	1	1	
<i>Total 110, Payroll Personnel</i>		2	2	2	
General Government (Department 112)					
Facilities Maintenance Assistant		0	0	1	
<i>Total 112, General Government</i>		0	0	1	
Police (Departments 200 & 210)					
Police Chief		1	1	1	
Police Captain		2	2	2	
Police Lieutenant		4	4	4	
Police Sergeant		11	11	11	
Police Corporal		4	4	1	
Police Detective		4	4	4	
Police Officer		56	55	57	
Public Safety Communications Supervisor		1	1	1	
Emergency Service Dispatcher	3 vacant	16	13	13	
Evidence & Property Specialist		2	2	2	
Crime Prevention Specialist		1	1	1	

FULL-TIME PERSONNEL SUMMARY



Department Position	Vacant as of 4/15/20	Budget 18-19	Budget 19-20	Budget 20-21 *
Police (Departments 200 & 210) (cont.)				
Crime & Community Information Analyst		1	1	1
Community Service Officer	one vacant	4	4	4
Public Safety Records Supervisor		1	1	1
Police Records Technicians		6	5	5
Executive Administrative Assistant/Public Safety		1	1	1
Police Business Unit Supervisor		1	1	1
Secretary		2	2	0
Staff Services Assistant		0	0	2
Public Safety Administrative Assistant		1	1	1
Maintenance Worker II				0.90
Total Police Personnel		119	114	113.9
<i>FY 19/20 held two (2) Police Officers, three (3) Emergency Serv. Dispatchers & one (1) Police Records Tech. position; FY 20/21 fill two (2) Police Officers, hold three (3) Emergency Serv. Dispatchers, and hold one (1) Police Records Tech. position</i>				
Animal Services and Control (Department 215)				
Animal Services Supervisor		1	1	1
Animal Services Officer		3	3	3
Total 215, Animal Services & Control Personnel		4	4	4
Neighborhood Services (Department 220)				
Neighborhood Preservation Officer		1	1	1
Neighborhood Code Compliance Technician		1	1	1
Staff Services Assistant		1	1	1
Total 220, Neighborhood Services Personnel		3	3	3
Fire Services (Department 300)				
Fire Chief	vacant	1	1	1
Fire Division Chief		2	1	1
Fire Marshall		1	1	1
Fire Battalion Chief		3	3	3
Fire Captain		15	15	15
Engineer		15	15	15
Firefighter	4 vacant	15	13	13
Executive Administrative Assistant/Public Safety		1	1	1
Secretary		1	1	1
Maintenance Worker II				0.10
Total 300, Fire Personnel		54	51	51.1
<i>FY 19/20 held one (1) Fire Division Chief and two (2) Firefighter positions vacant; FY 20/21 hold one (1) Fire Division Chief and two (2) Firefighter positions vacant</i>				
Planning (Department 400)				
Deputy Director of Development Services		1	1	1
Development Serv. Director/City Engineer				0.25
Planners, Senior, Associate, Assistant	one vacant	3	3	3
Staff Services Technician		1	1	1
Total 400, Planning Personnel		5	5	5.25

FULL-TIME PERSONNEL SUMMARY



Department Position	Vacant as of 4/15/20	Budget 18-19	Budget 19-20	Budget 20-21 *
Public Facilities (Department 500)				
Public Facilities Maintenance Team Leader	1		1	1
Maintenance Worker (90% Police, 10% Fire)	3		1	0
Facility Maintenance Assistant	1		1	0
<i>Total 500, Public Facilities Personnel</i>	5		3	1
<i>FY 19/20 held two (2) Maintenance Worker positions vacant; FY 20/21 hold two (2) Maintenance Worker positions vacant</i>				
Park Maintenance (Department 600)				
Parks, Recreation & Public Facilities Director	1		1	0.375
Public Facilities Maintenance Team Leader	1		1	1
Maintenance Worker	5		3	3
<i>Total 600, Park Maintenance Personnel</i>	7		5	4.375
<i>FY 19/20 held two (2) Maintenance Worker positions vacant; FY 20/21 hold two (2) Maintenance Worker positions vacant</i>				
Parks, Recreation & Public Facilities (Departments 620, 622, 624, 626 and 630)				
Public Facilities Maintenance Manager	1		1	0.375
Public Maintenance Supervisor				0.32
Parks, Rec & Public Facilities Supv.	2		2	1.20
Staff Services Analyst	1		1	1.10
Staff Services Technician				0.50
Office Assistant I	1		0	0
Public Facilities Coordinator	1		1	1
<i>Total Parks, Recreation & Public Facilities Personnel</i>	6		5	4.495
<i>FY 19/20 held one (1) Office Assistant position vacant; FY 20/21 held one (1) Office Assistant position vacant</i>				
Total General Fund Staff		222.0	207.0	204.62
Fund 205 Sports Facilities				
Parks, Recreation & Public Facilities Director				0.25
Public Facilities Maintenance Team Leader	1		1	1
Public Facilities Maintenance Manager	0		0	0.25
Public Maintenance Supervisor				0.10
Parks, Rec & Public Facilities Supv.				0.50
Maintenance Worker	2		2	2
<i>Total 205 Sports Facilities Personnel</i>	3		3	4.10
Fund 217 Gas Tax Street Maintenance				
Parks, Recreation & Public Facilities Director				0.125
Public Maintenance Supervisor	1		1	0.20
Parks, Rec & Public Facilities Supv.				0.10
Public Facilities Maintenance Manager	0		0	0.125
Public Facilities Maintenance Team Leader	1		1	1
Staff Services Analyst				0.10
Maintenance Worker	7		7	7
Staff Services Technician	1		1	0.40
<i>Total 217 Street Maintenance Personnel</i>	10		10	9.05

FULL-TIME PERSONNEL SUMMARY



Department Position	Vacant as of 4/15/20	Budget 18-19	Budget 19-20	Budget 20-21	*
Fund 219 SB 1 Road Maintenance & Rehabilitation Account					
Maintenance Worker		2	2	2	
<i>Total 219 SB 1 Road Maintenance & Rehabilitation Personnel</i>		2	2	2	
Fund 240 Small Equip/Replace Bldg & Safety					
Staff Services Technician				1	
<i>Total 240 Small Equip/Replace Bldg & Safety Personnel</i>		0	0	1	
Fund 246 Landscape Assessment					
Public Facilities Maintenance Supv., Asst.		1	1	1	
Parks, Rec & Public Facilities Supv.				0.10	
Public Maintenance Supervisor				0.20	
Staff Services Assistant				0.15	
Staff Services Technician				0.30	
Public Facilities Maintenance Manager		0	0	0.125	
Parks, Recreation & Public Facilities Director				0.125	
Staff Services Analyst				0.10	
Public Facilities Maintenance Team Leader		1	1	1	
Maintenance Worker		6	6	6	
<i>Total 246 Landscape Assessment Personnel</i>		8	8	9.1	
Funds 255 & 256 Housing Program Services					
Community Housing Program Supervisor		1	1	1	
Housing Rehab. Specialist II		1	1	1	
Housing Program Specialist II		1	1	1	
<i>Total 255 & 256 Housing Prog. Services Personnel</i>		3	3	3	
Fund 405 Building and Safety					
Chief Building Official		1	1	1	
Development Serv. Director/City Engineer				0.30	
Plans Examiner		1	1	1	
Building Inspector	one vacant	3	3	3	
Permit Technician	vacant	1	1	1	
Staff Services Technician (in F240)		1	1		
Staff Services Assistant		2	2	2	
<i>Total 405, Building and Safety Personnel</i>		9	9	8.3	
Fund 410 Water Quality Control, Dept. 530 Administration					
Municipal Services Director	vacant	1	1	0.50	
Water Quality Control Division Manager		1	1	1	
Utilities Manager	vacant	1	1	1	
Water Quality Control Supervisor		1	1	1	
Electrical/Mechanical Maint. Supervisor		1	1	0.50	
Electrical/Mechanical Technician Assistant Supervisor		1	1	1	
Electrical/Mechanical Technician		2	2	2	
Elect/Instrument Tech		1	1	1	
Environmental Compliance Inspector		1	1	2	
WQC Laboratory Supervisor		1	1	0.50	
Shipping and Receiving Inventory Specialist				0.50	

FULL-TIME PERSONNEL SUMMARY



Department Position	Vacant as of 4/15/20	Budget 18-19	Budget 19-20	Budget 20-21 *
Fund 410 Water Quality Control, Dept. 530 Administration (cont.)				
Laboratory Analyst		1	2	1
Wastewater Plant Operator	one vacant	11	11	10
Utility Maintenance Worker				1
Facilities Maintenance Assistant		1	1	1
Staff Services Analyst		1	1	0.50
Staff Services Assistant		4	5	4.05
Staff Services Technician				0.35
Executive Administrative Assistant		1	1	0.50
Office Assistant	vacant	1	1	1
Customer Services Supervisor		1	1	1
Account Clerk	2 vacant	4	4	4
Total Fund 410, Dept. 530 Personnel		36	38	35.4
Fund 410 Water Quality Control, Dept. 531 Collection				
Utilities Supervisor		1	1	0.50
Utilities Assistant Supervisor		1	1	0.50
Utility Maintenance Worker	2 vacant	8	8	9
Total Fund 410, Dept. 531 Personnel		10	10	10
Fund 410 Water Quality Control, Dept. 532 Storm Basin Maintenance				
Public Facilities Maintenance Supv., Asst.		1	1	1
Parks, Rec & Public Facilities Supv.				0.10
Public Maintenance Supervisor				0.18
Staff Services Technician				0.10
Public Facilities Maintenance Manager				0.125
Parks, Recreation & Public Facilities Director				0.125
Staff Services Analyst				0.10
Maintenance Worker		3	3	3
Total Fund 410, Dept. 532 Personnel		4	4	4.73
Fund 420 Water Enterprise				
Municipal Services Director				0.50
Municipal Services Deputy Director	vacant	1	1	1
Electrical/Mechanical Maint. Supervisor				0.50
Electrical Mechanical Technician		4	4	4
Elect/Instrument Tech		2	2	2
Field Services Technician				1
Laboratory Analyst		1	0	0
Utilities Assistant Supervisor		1	1	1.50
Maintenance Worker		1	1	1
WQC Laboratory Supervisor				0.50
Laboratory Analyst				1
Utility Maintenance Worker	2 vacant	11	11	8
Utilities Supervisor				0.50
Shipping & Receiving Inventory Specialist		1	1	0.50
Staff Services Assistant				0.80
Staff Services Technician		1	1	0.35
Staff Services Analyst				0.10

FULL-TIME PERSONNEL SUMMARY



Department Position	Vacant as of 4/15/20	Budget 18-19	Budget 19-20	Budget 20-21 *
Fund 420 Water Enterprise (cont.)				
Executive Administrative Assistant				0.50
Accounting Technician	1	1	1	1
Account Clerk	3	3	3	3
<i>Total 420 Water Enterprise Personnel</i>		27	26	27.75
Fund 425 Transit (Dial A Ride)				
Transit Manager				0.15
Transit Planner				0.20
Development Serv. Director/City Engineer				0.05
Staff Services Technician				0.20
<i>Total 425 Transit (Dial A Ride) Personnel</i>		0	0	0.6
Fund 426 Transit (Fixed Route)				
Transit Manager	1	1	1	0.85
Transit Planner	1	1	1	0.80
Development Serv. Director/City Engineer				0.05
Staff Services Technician	0	1	1	0.80
Police Officer	2	2	2	0
Maintenance Worker	2	2	2	2
<i>Total 426 Transit (Fixed Route) Personnel</i>		6	7	4.5
Fund 501 Information Technology				
Administrative Services Director				0.50
Information Technology Manager	1	1	1	1
Information Technology Analyst	4	4	4	4
Information Technology Technician	1	1	1	1
Office Assistant	1	1	1	1
<i>Total 501, Information Technology Personnel</i>		7	7	7.5
Fund 502 Engineering				
Development Serv. Director/City Engineer	vacant	1	1	0.35
Civil Engineer, Principal		2	2	2
Civil Engineer Sr.		1	1	1
Civil Engineer Associate		1	1	1
Engineer, Assistant	one vacant	2	2	2
Engineering Tech	one vacant	3	2	1
Traffic Engineering Tech	vacant	1	1	1
Land Surveyor	vacant	1	1	1
Land Surveying Tech I (Freeze in FY 19-20 & 20-21)		2	0	0
Public Works Construction Inspector		4	4	4
Staff Services Assistant		2	2	2
<i>Total 502 Engineering Personnel</i>		20	17	15.35

FY 19/20 Eliminated one (1) Engineering Tech and froze two (2) Land Surveying Tech positions;
 FY 20/21 Hold freeze of two (2) Land Surveying Tech and one (1) Engineering Tech position

FULL-TIME PERSONNEL SUMMARY



Department Position	Vacant as of 4/15/20	Budget 18-19	Budget 19-20	Budget 20-21	*
<i>Fund 505 Fleet Services</i>					
Fleet Maintenance Supervisor		1	1	1	
Fleet Maintenance Mechanic	2 vacant	4	4	4	
Parts Clerk		1	1	1	
<i>Total 505, Fleet Services Personnel</i>		<u>6</u>	<u>6</u>	<u>6</u>	
Total Non-General Fund Staff		<u>151</u>	<u>150</u>	<u>147.38</u>	
Grand Total - City Staff	34	<u>373</u>	<u>357</u>	<u>352</u>	*

** Change in FY 20/21 to reflect actual fund employee charged to*