



City of Turlock  
 Public Works Department  
 Engineering Division  
 156 S Broadway, Suite 150  
 Turlock, CA 95380  
 (209) 668-5520 Fax (209) 668-5563

Application #:

**IMPROVEMENT PLAN APPLICATION**

Description of Work: \_\_\_\_\_

Address of Work: \_\_\_\_\_ APN: \_\_\_\_\_

Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City Zip

Email: \_\_\_\_\_

Engineer: \_\_\_\_\_

Email: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City Zip

Fed Ex Number or UPS Number: \_\_\_\_\_

**(ALL PLANS NOT PICKED UP 1 WEEK AFTER NOTIFICATION ARE MAILED OUT USING YOUR SHIPPER INFO.)**

**PROVIDE THE FOLLOWING ITEMS PRIOR TO SUBMITTING APPLICATION**

1.  One (1) copy of the land use permit.
2.  Five (5) copies of the civil and landscape improvement plans on bond OR submit electronically via website.
3.  Plan check fee of \$ 2,119.00 up to 10 plan sheets, \$56.00 per page each additional sheet
4.  One (1) copy of soils report
5.  Erosion and Sediment Control Plan (ESCP) Worksheet or Storm Water Pollution Prevention Plan (SWPPP)
6.  Post-Construction Project Worksheet for Small and Regulated Projects

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_ Phone: \_\_\_\_\_

**SUBSEQUENT IMPROVEMENT PLAN SUBMITTAL**

**PROVIDE THE FOLLOWING ITEMS PRIOR TO RESUBMITTAL**

1.  One (1) copy of the revised civil and landscape improvement plans on bond OR submit electronically via website.
2.  Redlined drawings returned after previous submittal OR electronically via the website.
3.  Engineer's estimate for on-site and off-site improvements. Estimates shall include all proposed work including landscaping. Contractor's estimates may be substituted for Engineer's estimates upon approval of City Engineer.
4.  One (1) copy of any additional information or calculations requested as a result of any previous plan review.
5.  One (1) copy of any previously submitted calculations that required revision.
6.  Plan Check fee of \$310.00 required after 2<sup>nd</sup> review of plans and each subsequent submittal thereafter.

**FINAL IMPROVEMENT PLAN SUBMITTAL**

**PROVIDE THE FOLLOWING ITEMS PRIOR TO FINAL SUBMITTAL**

1.  One (1) copy of the improvement plans on bond, signed and stamped or electronically via website.
2.  Redlined drawings returned after previous submittal OR electronically via website.
3.  Revised Engineer's estimate for on-site and off-site improvements signed and stamped.
4.  Completed Grading Permit Application if wishing to pick up permit immediately after approval.
5.  Completed Encroachment Permit Application if wishing to pick up permit immediately after approval.

**PLEASE BE SURE TO CHECK PERMIT APPLICATIONS FOR SUBMITTAL REQUIREMENTS.  
 INCOMPLETE PACKAGES WILL NOT BE ACCEPTED.**